

APTILAB PROFICIENCY TESTING - 2025

REGISTRATION FORM

AptiLab offers proficiency testing services (the "Services") to evaluate the performance of participants against pre-established criteria by means of inter-laboratory comparisons. The description of the Services and other terms and conditions relating to the Services are set out in the document entitled "AptiLab Services Proficiency Testing Schemes Current Protocol" (the "Protocol"), which forms part of this Agreement. The Protocol can be viewed on the AptiLab website by clicking on the following link: www.aptilab.ca

Please read this Agreement and the Protocol carefully. By signing the attached registration form, you agree to all the terms and conditions of this Agreement and the Protocol.

Duration of the Agreement

This Agreement shall take effect on the date AptiLab sends an email accepting the Participant's registration.

Registration Procedure

In order to register for Services for the 2025 year, you must complete the attached form and return it to AptiLab by email at contact@aptilab.ca at least two weeks before the date of the selected round (see calendar).

To meet the select criteria for ISO 17025 accreditation, participation in all rounds of the year is required.

Cost of Services

The prices of the proficiency testing kits are provided in Appendix 1. The cost of Services, plus any applicable taxes, must be paid in full after each participation.

Cancellation Policy

Participants may terminate Services by sending written notice to AptiLab at contact@aptilab.ca. In case of cancellation of Services by the Participant, no refund will be granted by AptiLab. To this effect, the parties expressly agree to exclude the application of Article 2129 of the Civil Code of Quebec.

If AptiLab is forced to terminate the Services for reasons not attributable to the Participant, AptiLab will reimburse the full cost of the Services paid by the Participant for any Services not rendered by AptiLab.

Sample Reception Procedures

Participants are requested to verify the package contents upon receipt and to contact AptiLab at contact@aptilab.ca without delay in case of any issues with the condition of the test material (labelling error, damaged bottles, spoiled milk and/or cheese, etc.). AptiLab will, if possible, replace the kit. In case of mishandling of the packages or negligence, the Participant will be charged for the new kit.

If packages are received damaged, photographic evidence must be provided to facilitate related investigations. A refund or credit may be issued to the Participant if the investigation shows that AptiLab was at fault. The investigation report issued by AptiLab may be shared with the claimant upon request.

Limitation of Liability

Because AptiLab cannot verify that samples have been stored by the Participant in accordance with applicable guidelines, and because AptiLab cannot verify the accuracy of test data entered by the Participant into the AptiLab HUB, the parties agree that AptiLab shall not be liable for the results of the Services rendered.

In addition, AptiLab does not own the PROLab software used in connection with the Services and the parties agree that AptiLab shall not be liable for any failure of such software or for any damages that may be caused by it.

At no time shall AptiLab's liability exceed the cost of Services paid by the Participant for Services rendered during the year in question.

Assignment

Neither party to this Agreement may assign this Agreement without the prior consent of the other party.

Full Agreement

This Agreement, including the Memorandum, constitutes the entire agreement between the parties and supersedes any prior agreement regarding the Services to be rendered in 2025. This agreement may only be amended in writing signed by authorized representatives of each party.

Applicable Law and Jurisdiction

This agreement is governed by the laws in force in the province of Quebec. Any dispute relating to this agreement including the Services to be rendered by AptiLab shall be submitted to the exclusive jurisdiction of the courts sitting in and for the district of Montreal, Quebec.

Please complete the registration form and return it by email to contact@aptilab.ca

Registration: Proficiency Testing Participation Choices

To meet the ISO 17025 accreditation requirements, participation in all rounds of the year is mandatory.

Proficiency Testing Program	Minimum annual participations For ISO 17025	Number of Sample Sets required per month	2025 Projected Shipping Dates: Please Check Required Rounds
Raw Milk – Composition 10 samples (fat, true protein, lactose, total solids, urea and BHB*)	6		<input type="checkbox"/> February 12 <input type="checkbox"/> April 9 <input type="checkbox"/> June 11 <input type="checkbox"/> August 13 <input type="checkbox"/> October 8 <input type="checkbox"/> December 10
Raw Milk – Composition 5 samples (Fatty Acid Profile*)	6		
Raw Milk – SCC - 5 Samples (Somatic Cell Count)	6		
Raw Milk – Composition Partial Kit - 5 samples <u>Non-accredited profile only</u>	1		
Processed Milk** - 5 samples (fat, crude protein, lactose and total solids)	1		
Raw + Processed Combined Kit (5+5 samples)	1		
Processed Cream** - 4 samples (fat, crude protein and total solids)	1		<input type="checkbox"/> January 13 <input type="checkbox"/> March 10 <input type="checkbox"/> May 12 <input type="checkbox"/> July 14 <input type="checkbox"/> September 8 <input type="checkbox"/> November 10
Raw Cream – High Fat** 4 samples (fat, crude protein and total solids)	1		
Cheese** - 4 Samples (fat, crude protein and moisture)	1		<input type="checkbox"/> March 3 <input type="checkbox"/> April 28 <input type="checkbox"/> July 2 <input type="checkbox"/> September 2 <input type="checkbox"/> October 27 <input type="checkbox"/> December 15
Raw Milk Quality – Full Kit (all three below) - 18 samples	6		<input type="checkbox"/> January 27 <input type="checkbox"/> March 24 <input type="checkbox"/> May 26 <input type="checkbox"/> July 28 <input type="checkbox"/> September 22 <input type="checkbox"/> November 24
Raw Milk Quality- 6 samples Freezing Point	6		
Raw Milk Quality- 6 samples Bacteria	6		
Raw Milk Quality- 6 samples Antibiotic Screening	6		

* non-accredited method

** A minimum of 6 participants per round is required to offer complete statistical analysis.

Company: (the "Participant")	
Contact:	
Email:	
Phone:	
Delivery address:	
Billing address: (only if different from the delivery address)	
Purchase Order (if applicable)	
Courier Company	
Account Number	
Shipping prepaid on my invoice	

By signing this registration form, in the name and on behalf of the participating company indicated in the registration form, you confirm:

- The Participant agrees to participate in the selected round.
- The Participant agrees to all the terms and conditions of this Agreement and the Protocol.

Authorized person
Name:
Title:

Date:

ANNEX 1: Proficiency Testing Price List

Product	Price /Kit / Round (\$)
Raw Milk – Composition - 10 samples (fat, true protein, lactose, total solids, urea and BHB*)	\$250.50 base cost + \$50/ additional kit
Raw Milk – Composition – 5 Samples (fatty acid profile*)	\$389.50
Raw Milk – SCC - 5 samples (somatic cell count)	\$116.75
Raw Milk – Composition Partial Kit - 5 samples <u>Non-accredited profile only</u>	\$185.50
Processed Milk - 5 samples (fat, crude protein, lactose and total solids)	\$194.75
Raw Milk partial kit and Processed Milk Combination Kit 5+5 samples	\$340.00
Processed Cream - 4 samples (fat, crude protein and total solids)	\$250.50
Raw Cream – High Fat - 4 samples (fat, crude protein and total solids)	\$250.50
Cheese - 4 samples (fat, crude protein and moisture)	\$334.00
Raw Milk Quality – Full Kit (All 3 below) 18 samples	\$500.00
Raw Milk Quality - 6 samples Freezing Point	\$122.50
Raw Milk Quality - 6 samples Bacteria	\$306.00
Raw Milk Quality - 6 samples Antibiotic Screening	\$100.25

* non-accredited method

** A minimum of 6 participants per round is required to offer complete statistical analysis.

Customized combinations and analyses may be developed upon specific request.